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IEQ Team Leader: Sam Davis			Principal: Gina Cash						Date: Jan 6, 2016
			IEQ System Leader: Greg Maciulla						
Look-Fors	Rm/Loc	Comments	Admin	Facilities	Wk Order #	Date Assign	Completed	30 day-revisit	Closed
13. No Physical gaps around exit doors	Testing room	Gap in wall		x	19163				
	121	Door veneer		x	19163				
	Stage storage	Cracked wall		x	19163				
	Exit door	Sweep		x	19163				
14. No improperly stored materials/chemicals	Language arts storage	Empty boxes	x						
	Math storage	Boxes on top shelf	X						
	GT closet		x						
	7 th grade air exchange house	Ceiling tile storage, trash	x						
	Electrical room storage	Over stuffed & top shelf storage	x						
	222	Shelves and book case	x						
	Social Studies bookroom	Clean & organize	x						
	Reading storage	Clean & organize	X						
Upstairs janitor closet	Top shelf	x						10	

	215	Containers on cabinet	x						
	220	Materials on top of cabinet	x						
	121	Closet top shelf too high	x						
	Girls locker room	High shelf storage	x						
	127 closet	Storage on top shelf	x						
	Stage storage	Storage on top shelf	x						
	Boys locker room	Storage top shelf too high, laundry	x						
	Assistant principal	Top storage	x						
	Conference room	Top shelf too high	x						
	102	Static guard, other chemicals under sink	x						
	147	Chemicals under sink	x						
15. Floor coverings are level & secure	204	Damaged carpet		x	19163				
	218	Frayed carpet		x					
	Front office	Carpet pulled up		x					
16. Barrier mats vacuumed well									
17. Fish tanks									

18. Waterproof barriers in place for plants	117	No dish for live plant	x						
	110	2 plants - no dish	x						
	106A	Plant with baggie dish	x						
	105	Live plant no dish	x						
	141	Plant no dish	x						
19. sinks & fountains drain quickly & work properly	Kitchen	Drain near dishwasher (old leak?)		x	19163				
20. No standing water in sinks, fountains, or counter									
21. Carpets dry nearby sinks & fountain									
22. Soap & paper towels available									
23. All electrical outlets secure, no frayed wires on equipment	Principal's office	Outlet cover missing		x	19164				
24. All electrical	201	Need cord protectors		x	19164				
	202	Need cord protectors		x	19164				

	203	Need cord protectors		x	19164				
	207	Need cord protectors		x	19164				
	210	Need cord protectors		x	19164				
	213	Need cord protectors		x	19164				
	214	Need cord protectors		x	19164				
	222	Need cord protectors		x	19164				
	220	Need cord protectors		x	19164				
	119	Need cord protectors		x	19164				
	116	Need cord protectors		x	19164				
	114 (AV cart)	Need cord protectors		x	19164				
25. No extension cords used as permanent wiring	222	cart		x					
	127	Surge protectors		x					
	Conference room	Unplugged surge protector		x					
	Assistant principal	Surge protector		x					
26. No electrical equipment near sinks or source of water									
27. No exposed	Upstairs 6,7,8 Air	Open electrical		x	19165				
	Upstairs 6,7,8 Air exchange	Open electrical boxes		x	19165				

	123	Light fixture bulb out		x	19165				
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