

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/14/2017 14:15	01A. ODOR: Unusual or offensive	Boys room	Urine smell		X						
6/14/2017 15:16	01A. ODOR: Unusual or offensive	Office	Odor and poor air flow			x					
6/14/2017 13:42	01B. TEMPERATURE: Uncomfortable	202	Warm			x- HVAC repaired			7.7.17		
6/14/2017 13:58	01B. TEMPERATURE: Uncomfortable	207	Stuffy			x-HVAC repaired			7.7.17		
6/14/2017 14:13	01B. TEMPERATURE: Uncomfortable	214	Warm			x-HVAC repaired			7.7.17		
6/14/2017 14:04	02. AIR FRESHENERS	102	Soap	X							
6/14/2017 14:25	02. AIR FRESHENERS	Staff bathroom		X							
6/14/2017 14:40	02. AIR FRESHENERS	Staff restroom		X							
6/14/2017 13:54	03. FOOD: Unsealed, left in room, dirty lunch boxes	221	Items found in cabinets	X							
6/14/2017 14:28	03. FOOD: Unsealed, left in room, dirty lunch boxes	223	Food needs to be in sealed containers	X							
6/14/2017 15:08	03. FOOD: Unsealed, left in room, dirty lunch boxes	146		X							
6/14/2017 13:46	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafeteria	Vent in ceiling of hallway (custodial entrance) needs cleaning		X						
6/14/2017 14:22	04: VENTS: Dirty, obstructed (Wall, Ceiling)	219	Vacuum/Clean ceiling tile around vents		X						
6/14/2017 14:26	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Seventh grade stairwell	Dirty Hvac vents		X						
6/14/2017 14:57	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Health room 140	Girls bathroom vent dirty		X						
6/14/2017 15:00	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Work / copy room	Vent above mailboxes is dirty		X						
6/14/2017 13:37	06: CLEANLINESS: Dust, trash	119	Cob webs dust dead bugs		X						
6/14/2017 13:40	06: CLEANLINESS: Dust, trash	201			X						
6/14/2017 13:41	06: CLEANLINESS: Dust, trash	Electrical room at 201	Clean floor		X						
6/14/2017 13:44	06: CLEANLINESS: Dust, trash	Entrance	Dust cob webs on hanging sign		X						
6/14/2017 13:47	06: CLEANLINESS: Dust, trash	School storage	Cob webs		X						
6/14/2017 13:48	06: CLEANLINESS: Dust, trash	143	Cob webs		X						
6/14/2017 13:51	06: CLEANLINESS: Dust, trash	Elevator room			X						
6/14/2017 13:52	06: CLEANLINESS: Dust, trash	Elevator			X						
6/14/2017 13:52	06: CLEANLINESS: Dust, trash	142	Bugs in lights		X						
6/14/2017 13:53	06: CLEANLINESS: Dust, trash	144	Light fixture dirty		X						
6/14/2017 13:54	06: CLEANLINESS: Dust, trash	Custodial office			X						
6/14/2017 13:54	06: CLEANLINESS: Dust, trash	Water in lighting fixture and cob web		145	X						
6/14/2017 13:58	06: CLEANLINESS: Dust, trash	Sensory room	Cob webs		X						

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6/14/2017 14:02	06: CLEANLINESS: Dust, trash	102			X						
6/14/2017 14:06	06: CLEANLINESS: Dust, trash	Side entrance	Bugs in light fixture		X						
6/14/2017 14:10	06: CLEANLINESS: Dust, trash	103	Cob web		X						
6/14/2017 14:13	06: CLEANLINESS: Dust, trash	104	Dust in lights		X						
6/14/2017 14:16	06: CLEANLINESS: Dust, trash	Electrical at 215	Floor dirty		X						
6/14/2017 14:23	06: CLEANLINESS: Dust, trash	107	Dirty and dusty		X						
6/14/2017 14:23	06: CLEANLINESS: Dust, trash	Cafeteria	Window sills have dust and dead bugs; walls under Windows are dirty		X						
6/14/2017 14:23	06: CLEANLINESS: Dust, trash	Book room at 218	Dusty shelves		X						
6/14/2017 14:24	06: CLEANLINESS: Dust, trash	Storage at 219	Dusty and dirty		X						
6/14/2017 14:26	06: CLEANLINESS: Dust, trash	Cafeteria stage	Black curtains on stage have water stains			X call custodial office					
6/14/2017 14:27	06: CLEANLINESS: Dust, trash	Hall outside 7th grade stairwell			x						
6/14/2017 14:30	06: CLEANLINESS: Dust, trash	Cafeteria	Ceramic wall tiles very dirty		X						
6/14/2017 14:32	06: CLEANLINESS: Dust, trash	Wall between gym and cafeteria	Wall is dirty below and above glass display		X						
6/14/2017 14:53	06: CLEANLINESS: Dust, trash	114	Looks like air flow pulls dirt that settles along outside wall and around vents		X						
6/14/2017 14:57	06: CLEANLINESS: Dust, trash	115	Cob web		X						
6/14/2017 15:04	06: CLEANLINESS: Dust, trash	Custodial closet	Cob webs		X						
6/14/2017 15:05	06: CLEANLINESS: Dust, trash	Kitchen on 1st floor	Sink area dirty / stained		x						
6/14/2017 14:15	08: CEILING TILES: Stained, broken, holes, painted	106	Two tiles			X 37236					
6/14/2017 13:35	08: CEILING TILES: Stained, broken, holes, painted	119	By sprinkler			X 37236					
6/14/2017 13:37	08: CEILING TILES: Stained, broken, holes, painted	119	Back corner 2 tiles			X 37236					
6/14/2017 13:40	08: CEILING TILES: Stained, broken, holes, painted	119 storage	Tile and light fixture			X 37236					
6/14/2017 13:42	08: CEILING TILES: Stained, broken, holes, painted	119	Above shelving side of room			X 37236					
6/14/2017 13:43	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Tile at entrance has brown stain, red stain on tile outside near trash, lose ceiling tile near trash, tile with brown stain in back and near exit sign, painted tile near Windows and kitchen			X 37236					

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6/14/2017 13:45	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Brown stained tiles in back corner near kitchen, brown stain near lunch window, brown stain on tile in hallway going outside			X 37236					
6/14/2017 13:47	08: CEILING TILES: Stained, broken, holes, painted	School store	2 tiles			X 37236					
6/14/2017 13:50	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria	Backstage hallway (side entrance) has a lot of stains on ceiling			X 37236					
6/14/2017 13:55	08: CEILING TILES: Stained, broken, holes, painted	145	Painted tile			X 37236					
6/14/2017 13:56	08: CEILING TILES: Stained, broken, holes, painted	6th grade hall	3 tiles			X 37236					
6/14/2017 13:57	08: CEILING TILES: Stained, broken, holes, painted	Sensory room	Light fixture water evidence			X 37236					
6/14/2017 14:00	08: CEILING TILES: Stained, broken, holes, painted	207a	Grid was painted and peeling			X 37236					
6/14/2017 14:04	08: CEILING TILES: Stained, broken, holes, painted	209	Vent ceiling tile around vents			X 37236					
6/14/2017 14:08	08: CEILING TILES: Stained, broken, holes, painted	Side entrance	By Motion sensors			X 37236					
6/14/2017 14:17	08: CEILING TILES: Stained, broken, holes, painted	105	Three stained and one broken			X 37236					
6/14/2017 14:18	08: CEILING TILES: Stained, broken, holes, painted	Gym laundry room	Stains along ceiling where it meets wall			X 37236					
6/14/2017 14:21	08: CEILING TILES: Stained, broken, holes, painted	106 prep room				X 37236					
6/14/2017 14:22	08: CEILING TILES: Stained, broken, holes, painted	107	Two stained one broken			X 37236					
6/14/2017 14:28	08: CEILING TILES: Stained, broken, holes, painted	108	Two separate tile			X 37236					
6/14/2017 14:32	08: CEILING TILES: Stained, broken, holes, painted	109	3 tiles			X 37236					
6/14/2017 14:37	08: CEILING TILES: Stained, broken, holes, painted	Outside room 110				X 37236					
6/14/2017 14:38	08: CEILING TILES: Stained, broken, holes, painted	Outside Restroom				X 37236					
6/14/2017 14:40	08: CEILING TILES: Stained, broken, holes, painted	Music office	Stain in tile near door			X 37236					
6/14/2017 14:44	08: CEILING TILES: Stained, broken, holes, painted	Prep room off 112	One stained one not seated one broken			X 37236					
6/14/2017 14:45	08: CEILING TILES: Stained, broken, holes, painted	113	3 tiles			X 37236					
6/14/2017 14:47	08: CEILING TILES: Stained, broken, holes, painted	123	On left side when entering			X 37236					
6/14/2017 14:50	08: CEILING TILES: Stained, broken, holes, painted	117a	3 tiles			X 37236					
6/14/2017 14:52	08: CEILING TILES: Stained, broken, holes, painted	118	Peeling			X 37236					
6/14/2017 14:55	08: CEILING TILES: Stained, broken, holes, painted	115	One Actively wet one needs replaced due to cut out			X 37236					
6/14/2017 14:58	08: CEILING TILES: Stained, broken, holes, painted	116	Cracked			X 37236					

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6/14/2017 14:55	08: CEILING TILES: Stained, broken, holes, painted	8th grade stairwell	Rust on ceiling			X 37236					
6/14/2017 15:01	08: CEILING TILES: Stained, broken, holes, painted	Nurse's office				X 37236					
6/14/2017 15:03	08: CEILING TILES: Stained, broken, holes, painted	Science storage	4 tiles - cut			X 37236					
6/14/2017 15:05	08: CEILING TILES: Stained, broken, holes, painted	147				X 37236					
6/14/2017 15:07	08: CEILING TILES: Stained, broken, holes, painted	Art room	Paint splattered on tile			X 37236					
6/14/2017 15:13	08: CEILING TILES: Stained, broken, holes, painted	Office, over corner (substitute desk)	2 tiles with stains			X 37236					
6/14/2017 13:44	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Entrance	Light fixture water evidence				X				
6/14/2017 14:18	09. WATER DAMAGE: Spotting, mildew, paint irregularities (ceilings, walls, doors, windows)	Gym	Gym ceiling pipe on outer wall side has stains, not sure if it is water				x				
6/14/2017 14:45	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Seminar room- which room number?	Shelving not hcps and one not anchored	Reinspected rooms, can't identify	X						
6/14/2017 13:55	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	207A	Window curtains- ? Last time washed	X							
6/14/2017 14:15	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	215	Love seat - I would highly recommend it be removed	X							
6/14/2017 14:25	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	220	Chair - recommend removing	X							
6/14/2017 14:38	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	110	Window covering	X							
6/14/2017 14:41	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	112	Science bones animals and excessive objects on shelves	X							
6/14/2017 15:08	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Media	Hanging banners dirty	X							
6/14/2017 15:11	12. FABRIC MATERIALS: Stuffed animals, beanbags, pillows, blankets, rugs, etc.	Front office	Wreath and curtain on door to copy room	X							
6/14/2017 14:00	13. AIR GAPS: Structural or physical gaps around exit doors	Gym	Gaps in bottom of both exit doors to outside			X 37239					
6/14/2017 14:53	13. AIR GAPS: Structural or physical gaps around exit doors	RA hallway exit to outside	Big gaps under both doors			X 37239					
6/14/2017 13:41	14. MATERIALS/CHEMICALS: Improperly stored or marked	119	Material on top shelf	X							
6/14/2017 14:20	14. MATERIALS/CHEMICALS: Improperly stored or marked	Girls locker room office	Storage piled too high on top of lockers in office	X							
6/14/2017 14:41	14. MATERIALS/CHEMICALS: Improperly stored or marked	Music office	Materials stacked close to ceiling on shelves	X							
6/14/2017 15:08	14. MATERIALS/CHEMICALS: Improperly stored or marked	Storage room in office	Materials not organized well around electronics	X							

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6/14/2017 13:44	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	203	Carpet stains		X						
6/14/2017 14:11	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	103	Run in carpet			X 37243					
6/14/2017 14:32	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	109	Stained and extension cord sticky part left on carpet		X						
6/14/2017 14:35	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	RA hallway (across from health room)	Broken tile on corner near floor			X 37244					
6/14/2017 14:37	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	110	Carpet pulled			X 37243					
6/14/2017 14:45	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	122	Carpet ripped			X 37243					
6/14/2017 15:06	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	147	Throw carpet	X							
6/14/2017 13:47	16. BARRIER MATS: Not vacuumed	Cafeteria	Rugs in custodial hallway		X						
6/14/2017 13:58	16. BARRIER MATS: Not vacuumed	Gym			X						
6/14/2017 14:52	16. BARRIER MATS: Not vacuumed	RA hallway exit to blacktop	Rug very dirty		X						
6/14/2017 15:03	18. PLANTS: NO ARTIFICIAL. LIVE - Waterproof barriers in place	1st floor faculty lounge	Fake tree	X							
6/14/2017 14:18	21. CARPET: Wet near sinks, fountains	218	Carpet has separated and needs repair			X 37243					
6/14/2017 14:30	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	108		X							
6/14/2017 14:27	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	223	Toaster oven-recommend removing, Fire Marshall does not approve	X							
6/14/2017 13:58	29. INSECTS: Insect populations (wasps, bees, etc.)	Custodial office	Ants on floor		X						
6/14/2017 14:16	29. INSECTS: Insect populations (wasps, bees, etc.)	Boys locker room	Dead bugs in lights in center of room		X						
6/14/2017 14:00	34. WINDOWS: Open	101		X							
6/14/2017 14:51	35. EXTERIOR DOORS: Not closed	124	Door to exterior is very hard to open and shut			X 37246					
6/14/2017 13:44		203	Ceiling grid rusty in two corners			X 37247					
6/14/2017 13:46		Entrance	Light cover broken			X 37248					
6/14/2017 13:47		204	Custodial needs to reset ceiling tiles		X						
6/14/2017 13:47		204	Cove base needs to be reglued			X 37249					
6/14/2017 13:50		Math storage at 205	Storage is filthy		X						
6/14/2017 13:51		Storage room by room 142	Shelving too high		X						

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6/14/2017 13:55		221 storage	Custodian needs to reset ceiling tile and vacuum vent		x						
6/14/2017 13:57		207	Reset tiles- custodian		X						
6/14/2017 14:01		208	Repair faucet			x 37250					
6/14/2017 14:02		Electric room at 209	Custodian- clean floor		X						
6/14/2017 14:03		209	Reset tile		X						
6/14/2017 14:05		106a	Storage too high on shelf	X							
6/14/2017 14:06		Boys at 210	Need water put in floor drain		X						
6/14/2017 14:12		Electrical room at 211	Floor filthy		X						
6/14/2017 14:19		218	Reset tiles		X						
6/14/2017 14:20		106	Storage too high on shelving	X							
6/14/2017 14:20		Boys at 218	Clean floor drain and add water		X						
6/14/2017 14:21		106 prep room	Storage too high on shelf	X							
6/14/2017 14:21		219	Carpet damaged at door area								
6/14/2017 14:27		Seventh grade stairwell	Cracked light fixture			X 37251					
6/14/2017 14:29		108	Two escutcheon covers missing			X 37251					
6/14/2017 14:33		109	Storage box too high	X							
6/14/2017 14:34		Hall at Room 219 area	Cove base re-glue			X					
6/14/2017 14:35		Boys room by room 109	Stain in light fixture		X						
6/14/2017 14:35		Hall outside Room 218	Ceiling tile with vent/cut tile needs to be replaced			X 37346					
6/14/2017 14:38		Second floor- check all cove and reglue as needed				X 37347					
6/14/2017 14:42		112	Storage too high on shelf	X							
6/14/2017 14:44		Prep room off 112	Storage too high on shelf	X							
6/14/2017 14:46		113	Light fixture hanging down			X					
6/14/2017 14:50		117a	Storage too high on shelf	X							
6/14/2017 14:58		116	Bulb out		X						
6/14/2017 15:00		8th grade stairwell	Bulb out		X						
6/14/2017 15:15		Office	Lens of light fixtures need cleaning		X						